**Human Environment and Transport Inspectorate**
*Ministry of Infrastructure and Water Management*

# Report
## Instructor assessment of competence for TRI/SFI

This form shall be used by a qualified examiner to report the result of an instructor assessment of competence (AoC).

Designation of an examiner for the assessment of competence for the first issue of a flight- instructor (FI) certificate may only be arranged by the CAA-NL. All others may be arranged by either the CAA-NL or an Approved Training Organisation.

Incomplete or incorrectly filled out forms (including absence of additional documents) will not be processed.

Send a copy of the completed form to: Kiwa Register, Postbus 4, 2280 AA Rijswijk, The Netherlands or to e-mailaddress: vergunningen@kiwa.nl

**Additional information**
088 489 00 00  |  www.ilent.nl

## 1   Details Participants

| | | |
|---|---|---|
| 1.1 | Name / licence number applicant | |
| 1.2 | Name / licence number examiner | |
| 1.3 | Names / licence numbers flight crew members | |
| 1.4 | Holder of / applicant for | ☐ TRI    ☐ SFI |
| 1.5 | Remarks / restrictions | ☐ MPL    ☐ No restrictions    ☐ FFS only |
| 1.6 | Category | ☐ A    ☐ H |

## 2   Details assessment of competence

| | | |
|---|---|---|
| 2.1 | Assessment of competence | ☐ Inital issue    ☐ Revalidation    ☐ Renewal |
| 2.2 | Date and location of AoC | |
| 2.3 | Aircraft type and registration or Simulator type and FSTD number | |
| 2.4 | Block time | Start time:          Finish time: |

## 3   Assessment of Competence (*refer to EASA Flight Examiner Manual Module 7.1 -AOC SFI/TRI*)

| | | + | - | n/a |
|---|---|---|---|---|
| 3.1 | Assessment | **1.   PRE-FLIGHT Briefing** | | |
| | | 1.   The objectives of the training session | ☐ | ☐ | ☐ |
| | | 2.   Roles of instructor candidate | ☐ | ☐ | ☐ |
| | | 3.   Climate conducive to learning | ☐ | ☐ | ☐ |
| | | 4.   Preparation and planning | ☐ | ☐ | ☐ |

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| | + | - | n/a |
|---|---|---|---|
| 5. The objectives of the training | ☐ | ☐ | ☐ |
| 6. Instructional technique | ☐ | ☐ | ☐ |
| 7. Integration & development of airmanship, CRM and TEM | ☐ | ☐ | ☐ |
| 8. Interaction with trainees | ☐ | ☐ | ☐ |
| 9. Ability to correctly observe, record and evaluate | ☐ | ☐ | ☐ |

**2.    Conduct of Training session**

| | + | - | n/a |
|---|---|---|---|
| 1. The need to give the 'trainee' precise instructions | ☐ | ☐ | ☐ |
| 2. Responsibility for safe conduct of the flight/simulator session | ☐ | ☐ | ☐ |
| 3. Intervention by instructor, when necessary | ☐ | ☐ | ☐ |
| 4. Use of Radio Telephony (RT) | ☐ | ☐ | ☐ |
| 5. Correction of errors and techniques | ☐ | ☐ | ☐ |
| 6. Application of standard operating procedures (SOP's) | ☐ | ☐ | ☐ |
| 7. Simulator handling and Instructor operating Station (IOS) management | ☐ | ☐ | ☐ |
| 8. Handling simulator/aircraft deficiencies problems | ☐ | ☐ | ☐ |
| 9. Positioning and use airspace | ☐ | ☐ | ☐ |
| 10. Interaction with trainees | ☐ | ☐ | ☐ |
| 11. Time managementand pace to achieve training objectives | ☐ | ☐ | ☐ |
| 12. Integrate threat and error management and crew resource management | ☐ | ☐ | ☐ |
| 13. Technical and procedural accuracy | ☐ | ☐ | ☐ |
| 14. Instructional technique | ☐ | ☐ | ☐ |
| 15. Intervention techniques | ☐ | ☐ | ☐ |
| 16. Keeping factual and unobtrusive notes | ☐ | ☐ | ☐ |
| 17. Additional demonstration exercises related to the applicable instructor certificate | ☐ | ☐ | ☐ |

**3.    Training Assessment**

| | + | - | n/a |
|---|---|---|---|
| 1. Questioning and interaction with trainee(s) | ☐ | ☐ | ☐ |
| 2. Trainee assessment/grading | ☐ | ☐ | ☐ |

**4.    FSTD/FLIGHT Debriefing**

| | + | - | n/a |
|---|---|---|---|
| 1. Presentation and discussion of observations | ☐ | ☐ | ☐ |
| 2. Progress review | ☐ | ☐ | ☐ |
| 3. Training evaluation | ☐ | ☐ | ☐ |
| 4. Structuring and time planning | ☐ | ☐ | ☐ |
| 5. Reporting outcome | ☐ | ☐ | ☐ |
| 6. Presentation technique | ☐ | ☐ | ☐ |
| 7. Clarity of Explanation | ☐ | ☐ | ☐ |
| 8. Student participation | ☐ | ☐ | ☐ |

# Report

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|  | | + | - | n/a |
|---|---|---|---|---|
| **5.** | **Recording of Documentation** | | | |
| 1. | Training form | ☐ | ☐ | ☐ |
| 2. | Trainee file/folder | ☐ | ☐ | ☐ |
| 3. | Notification of any repeated or deferred items | ☐ | ☐ | ☐ |
| **6.** | **Demonstration of Theoretical of Knowledge** | | | |
| 1. | The instructor Applicant should demonstrate to the Examiner a satisfactory knowledge with the function of SFI/TRI | ☐ | ☐ | ☐ |

## 4 Results

4.1 Evaluation results (+ or -)
*(To pass all results have to be a '+')*

☐ 1      ☐ 2      ☐ 3      ☐ 4      ☐ 5      ☐ 6

4.2 Result

☐ Passed      ☐ Failed

4.3 Certificate revalidated/renewed

☐ Yes      ☐ No

4.4 New valid until date

## 5 Remarks

5.1 Your remarks

## 6 Signing applicant

> Undersigned applicant is aware of the consequences of providing incomplete, inaccurate or false information related to the issue, revalidation or renewal of this licence or rating or certificate as specified in ARA.FCL.250(a) and ARA.GEN.355 or applicable national legislation.

6.1 Name applicant

6.2 Place en date

6.3 Signature

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## 7 Signing examiner

> Undersigned examiner certifies that all requirements regarding the issue, revalidation or renewal of this licence or rating or certificate have been fulfilled in accordance with Part-FCL (FCL.1030(a)(2) and FCL.1030(b)(2)) or applicable national legislation.

> Undersigned non-Dutch examiner(s) declares that he/she has reviewed and applied the relevant national procedures and requirements of the CAA-Netherlands (ILT) contained in the below specified version of the EASA Examiner Differences Document.

7.1 Version E.D.D. *(only for non-Dutch examiners)*

7.2 Name(s) examiner(s) / instructor(s) and certificate number(s)

7.3 Place en date

7.4 Signature(s)